

# Walton Parish Council

**A meeting of Walton Parish Council will be held on Monday 8 January 2024 at 7.30pm at Walton Village Hall.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL.**

**Prior to the first item there will be a public session for parishioners to address the Council. If possible, please contact the Clerk before the meeting if you wish to make a representation.**

## AGENDA

1. To receive & approve apologies for absence.
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
3. To accept the minutes of the meeting of the Parish Council held on 6 November 2023 as a true and correct record
4. Planning Matters
  - i. To consider Planning Application 23/07095/FU - Dove Cottage - Wetherby Road. No objections from Councillors Aspland and Sharp.
  - ii. To receive an update on land ownership on Springs Lane and Main Street
  - iii. To receive an update on 20/08547/FU Change of use of land for the siting of 8No. Glamping units
5. Police Matters: to consider the most recent Crime Information.
6. Financial Matters
  - a. Income and Expenditure to 30 November 2023 including Bank Reconciliation.
  - b. Income & expenditure forecast to 31st March 2024.
  - c. To note the NJC 2023-24 pay increase and Clerk back pay
  - d. To consider the 2024-25 budget and precept request
  - e. To consider the transfer of savings totalling £6,472.29 from the HSBC Savings account to the Lloyd's Savings Account and closure of the HSBC Savings Account
  - f. To consider the transfer of £4,198.95 from the HSBC current account to the Lloyd's current account and closure of the HSBC current account.
  - g. To consider the transfer of the standing order for the Clerk's monthly wage payment from HSBC to Lloyd's.
  - h. Payments for approval since last PC meeting:
    - i. PC Crew – Lenovo Laptop - £358.33 + VAT. Invoice 33953. 10/11/23
    - ii. PC Crew – Laptop setup & data transfer - £70 + VAT. Invoice 33972. 16/11/23
    - iii. HSBC Bank Charges. £8.00. 21/11/23
    - iv. Clerk Salary November and December 2023 (£353.30)

v. HMRC. Clerk Tax and NI Nov and Dec 2023. (£91.80)

i. Payments for approval.

i. INCA. Website domain and email service. £115 + VAT. Invoice IEL8520. 13/12/23

ii. Clerk backpay June to October and payslip to S/O shortfall Nov & Dec. £96.84

iii. Clerk expenses. £30.07.

iv. The Play Inspection Company. £82.50 + VAT. Invoice 65974. 21/12/23.

7. To consider the annual playground inspection report dated 18 December 2023

8. Highways

a. To receive an update on the road safety schemes/highways improvements

b. To consider any matters relating to the cycle path

9. To receive an update from the Village Hall (Cllr Wake).

10. Correspondence and future issues for consideration

i. Matters arising from the minutes of the 6 November 2023 meeting.

ii. To consider correspondence received by the Clerk since the last meeting.

iii. To receive minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.

Summons issued by Walton Parish Clerk/RFO  
02/01/2024



Deborah Marshall  
[secretary@walton-pc.gov.uk](mailto:secretary@walton-pc.gov.uk)