

# Walton Parish Council

A meeting of Walton Parish Council will be held on Monday 6 November 2023 at 7.30pm at Walton Village Hall.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL.**

**Prior to the first item there will be a public session for parishioners to address the Council. If possible, please contact the Clerk before the meeting if you wish to make a representation.**

## AGENDA

1. To receive & approve apologies for absence.
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
3. To accept the minutes of the meeting of the Parish Council held on 4 September 2023 as a true and correct record
4. Planning Matters
  - i. To consider a the appeal to Planning Application 22/03015/FU - Erection of farm shop and cafe with associated car parking and landscaping - Land East of Smiddy Hill
  - ii. To consider Planning Application 23/05977/FU- Erection of anti-drone netting, 1.2m fence post extenders and 7m central columns at HM Prison Wealstun
  - iii. To receive an update on flooding and drainage issues on Hall Park Road
  - iv. To receive an update on land ownership on Springs Lane and Main Street
  - v. To receive an update on the Fox and Hounds Public House
  - vi. To consider the Leeds Local Plan Update: Pre Submission Changes
5. Police Matters: to consider the most recent Crime Information.
6. To consider dates for the 2024 Parish Council and Annual Parish meetings
7. Financial Matters
  - a. Income and Expenditure to 31 October 2023 including Bank Reconciliation.
  - b. Income & expenditure forecast to 31st March 2024.
  - c. To consider the opening of a Lloyd's Instant Access savings account, the transfer of £6,472.29 from the HSBC savings account and the subsequent closure of the HSBC account.
  - d. To approve a further transfer of £5,000 via cheque from HSBC to the Lloyd's Current Account
  - e. To consider quotes for the 2023-24 annual internal audit
  - f. To consider a draft 2024-25 budget
  - g. Payments for approval since last PC meeting:
    - i. PC Crew GoCardless: Maintenance Contract Inv 33474 dated 5 October 2023. £8.33 + £1.67 VAT. Tot £10.
    - ii. PC Crew GoCardless: Maintenance Contract dated 4 November 2023. £8.33 + £1.67 VAT. Tot £10.
    - iii. Clerk salary and expenses September & October 2023 (SO) (circulated).
    - iv. HMRC. PAYE & NI for Clerk September & October 2023 (DD) £88.40.

8. Highways
  - a. To receive an update on the road safety schemes
9. To receive an update on Village Hall Development (Cllr Wake).
10. Correspondence and future issues for consideration
  - i. Matters arising from the minutes of the 4 September 2023 meeting.
  - ii. To consider correspondence received by the Clerk since the last meeting.
  - iii. To receive minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.

Issued by Walton Parish Clerk/RFO  
31/10/2023

A handwritten signature in black ink, appearing to read 'DMarshall', written in a cursive style.

Deborah Marshall  
[secretary@walton-pc.gov.uk](mailto:secretary@walton-pc.gov.uk)