

**Minutes of the Meeting of Walton Parish Council held on Monday 1 November 2021 at 7.30pm  
Village Hall, Walton**

**Present- Councillors** David Aspland (Chair), Richard Prudhoe, Stephen Sharp, Ed Simpson, David Taylor, Mark Wake.

**Also in Attendance** Helena Buck (Clerk)  
Ward Cllr Norma Harrington  
2 Walton residents

**1. Apologies for absence noted and approved.** Cllr Clark.

**2. Declaration of any disclosable pecuniary interests.** None.

**3. To accept the minutes of the Parish Council Meeting held on 6 September 2021 as a true and correct record.**

It was resolved that the minutes of Parish Council Meeting held on 6 September 2021 be accepted and approved as a true record, proposed Cllr Aspland, seconded Cllr Prudhoe, agreed by all.

**4. Matters arising from the minutes.** None.

**5. Police Matters: to consider the most recent Crime Information.**

Crime data taken from the interactive police mapping website (most recent Sept 2021) had been circulated. 9 crimes were reported in the Walton area: 1 theft & 1 vehicle crime at Walton Chase, 7 crimes recorded at Wealstun Prison.

Crime statistics presented at the ONE (Outer North East) Forum on 28 Oct showed a general decline in reported robberies, thefts & motor vehicle crime across the Wetherby Ward, possibly due to residents remaining at home during the Covid pandemic. By contrast there was an increase in domestic violence incidents. Travellers have left Wetherby.

Nuisance bikes & quads are being driven dangerously, mainly at night. Police urge residents to report incidents on 101 in order to help them build up a crime picture and prioritise/target resources where appropriate. Advice from WY Police website:

- For non-urgent issues and to pass on information, call West Yorkshire Police on 101.
- In an emergency (if a crime is in progress or you think the offenders are nearby), call 999.
- To give information anonymously, call Crimestoppers on 0800 555 111.
- Alternatively you can fill in our Anti-Social Behaviour form
- Or complete the Nuisance bikes / quads / off roaders reporting form.

**6. Financial Matters.**

The following accounts were approved:

- a. Income and expenditure statement to 28 October 2021.
- b. Bank reconciliation statement as at 28 October 2021.
- c. Income and expenditure forecast as at 28 October 2021.
  
- d. Bank services update. HSBC had informed the PC that from 1 November 2021 all accounts would be transferred to their Small Business Banking Account. Cllr Taylor had review banking options and proposed that the PC should remain with HSBC. There would be an account maintenance fee of £8 per month. Agreed by all.
  
- e. The following payments were approved:
  - i. Richard Prudhoe - Reimbursement Village Workday expenses 26 June 2021. £190.90.
  - ii. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 24134 dated 4 Sept 2021. £8.33 + £1.67 VAT. Tot £10.
  - iii. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 24509 dated 4 Oct 2021. £8.33 + £1.67 VAT. Tot £10.

- iv. Richard Prudhoe - Reimbursement Village Workday expenses 16 Oct 2021. £72.50.
  - v. H. Buck Inst Inks reimbursement – Hewlett Packard Instant Inks DD by credit card for Office Jet 4650 Printer: Sept-Oct 21: £9.99 per month. £8.32 + £1.67 VAT x 2. Tot £19.98.
  - vi. Play Inspection Company: Annual Playground H&S Inspection, 22 October 2021. £69.60 + £13.90 VAT. Tot £83.40.
- f. Approved: Clerk salary and expenses Sept-Oct 2021 (circulated).
- g. Approved: HMRC payment: Tax on Clerk's salary Sept-Oct 2021 (circulated).
- h. Approved: transfer of £1,000 CIL monies to the Village Hall as a contribution to playground boundary wall upgrade; proposed Cllr Aspland, seconded Cllr Simpson, agreed by all.

**7. Findings of the annual playground inspection (circulated).**

The Annual Playground Inspection Report & Stock Valuation dated 22 Oct 2021 was received & noted.

**Action:** Cllr Sharp to progress any works required.

**8. Playground Terms of Use (dated Sept 2021).**

It was resolved to approve the Playground Terms of Use as circulated, agreed by all.

**9. Traffic Survey/consultancy advice.**

It was resolved to approve commissioning of a Traffic Feasibility Study at a quoted cost of £1,595 + VAT plus disbursements. Fees include for one virtual meeting with the client; should further meetings be required the recharge hourly rate would be £75 + VAT. Proposed Cllr Aspland, seconded Cllr Prudhoe, agreed by all.

It was resolved to approve a fee cap of £1,800 for the report & consultancy work, agreed by all.

Ward Cllr Harrington advised that the PC should liaise directly with LCC Highways who could provide further advice regarding traffic issues in and around Walton. She reported that speeding strips were due to be installed.

Cllr Taylor has requested that the PC minutes record his comments as per his original email to the PC: "The PC and the village needs to be aware that at a cost of £1,595 we are looking to spend c25% of our annual precept income on this survey and given that this was not budgeted for we would effectively be using 18% of the PC's £8,142 reserves to fund it. However on balance I support the proposal to go ahead with the survey."

**10. Walton Village Presentation Day.**

It was agreed to hold a drop-in information session in January 2022 to include results of the traffic study, flooding and drainage updates, planning issues and Village Hall development.

**11. Update on village drainage issues.**

A list of drainage problems as noted in previous PC Minutes had been circulated.

Surface water, drainage and sewage issues were of extreme priority and Cllr Aspland acknowledged help received from Ward Councillors Harrington and Lamb.

A toxic mix of sewage and rainwater was infiltrating gardens and emerging from drain covers. Yorkshire Water had been jetting blocked pipework but this was insufficient to deal with largely inadequate infrastructure.

It was agreed by all that the Parish Council would arrange a meeting with Yorkshire Water, Ward Councillors and LCC Flood Relief Management Team to discuss a way forward.

It was resolved to obtain a quote to engage a specialist consultant to review and report on current flooding and drainage issues, Cllr Aspland to progress, agreed by all.

Cllr Harrington requested that she was sent gully information.

**12. November bonfire event.**

Date of event: Saturday 6 November. The village would be asked to donate any unwanted, untreated timber for collection to load onto the bonfire.

**13. Village Hall Development.**

Cllr Wake presented a VH update:

Charitable Status: still awaiting a response.

Planning requirement for sample wall - Cllr Sharp is organising.

Painting, external security lights, outside mural completed. Art Club thanked.

Bookings remain strong.

Replacement trees will shortly be installed; 2/3 locally sponsored.

Wall pointing – being progressed.

Suggestion – to offer free sessions during the week to enable prospective hirers to offer ‘taster’ sessions to gauge local interest.

Defibrillator – Cllr Harrington advised the VH committee to apply for a Ward Councillor grant for a second defibrillator.

The VH Committee proposed to donate £500 annually to the PC for maintenance of playground equipment.

**14. Planning matters.**

- a. Update: Application No. 21/06369/CLE | Certificate of Existing Lawful Development for Use of land as domestic garden | Land Opposite Ivy House Farm Main Street Walton Wetherby LS23 7DJ | Received date: Fri 23 Jul 2021 | Status: Pending Consideration | Case Type: Planning Application. Letter sent: With reference to the above application the Parish Council wish to take issue with the facts available to date. LCC Decision: Decided. Refused 1 October 2021.
- b. Application Number: 21/06791/FU/NE For: One new dwelling Site At: Edan Lea Farm Springs Lane Wetherby Grid Ref: 443772448811. No objections from Cllrs Aspland & Sharp.
- c. Application Number: 21/06363/FU/NE For: Retention of two storey modular building and addition of two storey modular extension to side Site At: Leeds United Training Ground Walton Road Thorp Arch Grid Ref: 443610446974. For information: The application site is not within the official Walton Parish boundary.
- d. Application Number: 21/07912/FU/NE For: Detached garage to front. Site At: Walton House, Hall Park Road Walton. Comments by 3 November 2021. Clerk has request a comments extension.

**15. Minor Items.**

- a. Ward Cllr Harrington was invited to switch on the Walton Christmas Lights at 6pm, Saturday 27th November.
- b. PACT. Cllr Harrington reminded Councillors that PACT meetings with Police present took place every 1st Tuesday of the month at the Methodist Church, Bank Street, Wetherby.

**16.** Date of next meeting: Monday 3 January 2022, 7.30pm in the Village Hall.

Signed.....Chairman

Date.....

Contact the Clerk at [secretary@walton-pc.gov.uk](mailto:secretary@walton-pc.gov.uk)