

Walton Parish Council

Summons to the meeting of Walton Parish Council to be held on Monday 14 March 2022 at 7.30pm,
Walton Village Hall.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL

Prior to the first item there will be a public session for parishioners to address the Council. If possible please contact the Clerk before the meeting if you wish to make a representation.

AGENDA

1. To receive & approve apologies for absence.
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
3. To accept the minutes of the Meeting of the Parish Council held on 10 January 2022 as a true and correct record.
4. Matters arising from the minutes of the Meeting.
5. Police Matters: to consider the most recent Crime Information.
6. To consider correspondence received by the Clerk since the last meeting and to agree further action where necessary.
7. Financial Matters
 - a. Income and Expenditure to 28 February 2022 including Bank Reconciliation.
 - b. Income & expenditure forecast to 31st March 2022.
 - c. Approval for Richard Dorsey to undertake the Internal Financial Audit for 2021-22.
 - d. HSBC bank charges update.
 - e. Payments for approval since last PC meeting:
 - i. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 25649 dated 4 Jan 2022. £8.33 + £1.67 VAT. Tot £10.
 - ii. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 26043 dated 4 Feb 2022. £8.33 + £1.67 VAT. Tot £10.
 - iii. H. Buck - Reimbursement - Inca (Europe) 2-yr Domain Renewal, Annual basic domain hosting, Annual DNS service, Annual email service. Invoice dated 14 Jan paid by cheque: £109 + £21.80 VAT. Tot £130.80.
 - iv. YLCA Webinar: Broadening your Planning Knowledge (Cllr Sharp). £22.50.
 - v. PWLB Loan Repayment due 15 March 2022. £771.57.
 - vi. HSBC Business Current Account Charges (Bank Debit) 30 Nov 21-30 Dec 21: £8 maintenance fee + £2 activity charges. Total: £10.
 - vii. HSBC Business Current Account Charges (Bank Debit) 31 Dec 21-30 Jan 22: £8 maintenance fee + £6 activity charges. Total: £14.
 - viii. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 26423 dated 5 Mar 2022. £8.33 + £1.67 VAT. Tot £10.
 - ix. H. Buck Inst Inks reimbursement – Hewlett Packard Instant Inks DD by credit card for Office Jet 4650 Printer: Jan-Feb 21: £9.99 per month. £8.32 + £1.67 VAT x 2. Tot £19.98.
 - f. Retrospective approval for the following:
 - i. Ken Wilby reimbursement: materials for noticeboard refurbishment. £45.00.

- g. Approval for Clerk salary and expenses Jan-Feb 2022 (circulated).
 - h. Approval for HMRC payment: Tax on Clerk's salary Jan-Feb 2022 (circulated).
 - i. To note: transfer between Walton PC bank accounts by authorised signatories on 6 Jan 2022 (details circulated).
 - j. To note VAT recovered: HMRC £964.61 received 24 Feb 2022.
8. Update on Traffic Workshop (9 Feb 22) and Village Drop-In Session (12 Mar 22) (Cllr Clark).
 9. Review of playground inspection schedule (Cllr Sharp).
 10. To review and approve the Complaints Procedure.
 11. To review and approve the updated ICO (Information Commissioner's Office) Model Publication Scheme.
 12. To approve the updated Asset Register.
 13. Platinum Jubilee Celebrations Update (Cllr Wake).
 14. Village Hall Development (Cllr Wake).
 15. Planning matters.
 - a. Appeal against Refusal. Appeal Ref: APP/N4720/X/21/3286837 Land opposite Ivy House Farm, Main Street, Walton, Wetherby LS23 7DJ. Description: Certificate of Existing Lawful Development for Use of land as domestic garden.
Site visit made on 1 February 2022 by Inspector appointed by the Secretary of State.
Decision date: 01 March 2022. The appeal is made under section 195 of the Town and Country Planning Act 1990 as amended against a refusal to grant a certificate of lawful use or development (LDC). The appeal is made against the decision of Leeds City Council. The use for which an LDC is sought is use of land for domestic purposes.
Summary decision: The appeal is allowed and a certificate of lawful use or development is issued, in the terms set out in the Formal Decision.
 - b. Application 21/10041/FU/NE For: First floor rear extension Site At: Ivy House Farm Main St Walton. Retrospective approval for the supplementary note forwarded to LCC Planning on 1 Feb 2022.
 - c. Application Number: 22/00464/FU/NE For: Variation of condition 11No. (Landscaping) to previously approved planning application 21/03766/FU for amendment to condition wording. Site At: British Library Street 5 Thorp Arch Estate. No Objections.
 - d. Application Number: 22/00664/TR For: Crown lift to 5m and 25% thin on 3 trees only. Site At: Walton House Hall Park Road Walton. No Objections.
 - e. Application Number: 22/01138/TR For: 5 DAY NOTICE T1 Eucalyptus - To remove cracked limb due to storm damage as it overhangs garage roof and needs removing asap also to complete 20-25% (4 Meters) height reduction. Site At: Meadowcroft Springs Lane Walton. No Objections.
 16. To consider a date for the Annual Parish Meeting. This is where the Chairman presents his annual report to the village. The APM is open to all electors of the Parish who can attend and also speak on any matter of local interest.
 17. To consider minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.
 18. Date of next meeting (statutory Annual Meeting of the Parish Council) Monday 9 May 2022, 7.30pm in the Village Hall.

Summons issued by Walton Parish Clerk/RFO

H Buck

secretary@walton-pc.gov.uk