



PLEASE NOTE THE CHANGE OF VENUE TO WALTON CRICKET CLUB

The Annual Meeting of Walton Parish Council will be held on Monday 13th May 2024 at 7.30pm at Walton Park Cricket Club, Springs Ln, Walton LS23 7DJ (This meeting will be preceded by the Annual Parish Meeting at 7.00pm).

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL. Prior to the first item there will be a public session for parishioners to address the Council. If possible, please contact the Clerk before the meeting if you wish to make a representation.

AGENDA

24.001	To elect a Chairman of the Council for the 2024-25 municipal year and to receive the Chair's signature on the Declaration of Acceptance of Office or, if they are not present, to resolve to receive the Declaration at the next ordinary meeting of the Parish Council.
24.002	To elect a Vice-Chairman of the Council for the 2024-25 municipal year
24.003	Apologies
i.	To receive apologies for absence
ii.	To approve any reasons for absence submitted for consideration
24.004	To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
24.005	To accept the minutes of the Meeting of the Parish Council held on 4 March 2024 as a true and accurate record.
24.006	Police Matters: to consider the most recent crime report
24.007	Annual Accounts
i	To approve Bank Reconciliation Statement as at 31 March 2024
ii.	To consider the Internal Auditor's Report 2023-24
iii.	To approve S1 AGAR 2023/24 Annual Governance Statement
iv.	To approve S2 AGAR 2023/24 Accounting Statements
v.	To approve the AGAR Certificate of Exemption from a limited assurance review (external audit) under S9 of the Local Audit (Smaller Authority) Regs 2015 (the higher of gross income & expenditure for Walton PC was less than £25,000 for the year ending 31.03.2024).
vi.	To confirm the period of the Exercise of Public Rights to inspect the unaudited accounts for year ended 31 March 2024.
vii.	To note that the Parish Council has reviewed the effectiveness of its system of internal financial control during the financial year 2023-24.
viii.	To approve the asset list as at 31 March 2024
ix.	To note the 2023-24 VAT Claim amount of £332.15
24.008	Finance

i	To approve Bank Reconciliation Statement as at 30 April 2024		
ii.	To note payments against budget for the current financial year		
iii.	To consider the following payments for approval:		
	Account-ant (Yorkshire)	Internal Audit 2023-24	£183.60
	Time Assured Limited	St Peter's Clock Annual Service	£192.00
	YLCA	Annual Membership	£135.00
	AJ Gallagher	Annual Insurance Premium	£535.53
iv.	To note payments made since the last meeting		
	Deborah Marshall	Clerk Salary March & April	£380.68
	PWLB	Loan Repayment	£771.57
	HMRC	PAYE & NI Q1	£142.80
v.	To note receipts since the last meeting		
	Leeds City Council	Annual Precept & LCTS Grant	£7,453.00
24.009	Planning		
i	To consider any planning applications received		
	24/01175/FU	Ash Way Phase V Avenue C West and Street 7	
	Demolition of existing buildings and construction of three units with associated access, service areas, car parking and landscaping for flexible uses falling within light industrial /research and development (Use Class E), industrial (Use Class B2) and storage and distribution (Use Class B8)		
ii	To note the proposed creation of woodland at Thorp Arch Trading Estate		
iii	To note the proposal from Sustrans for improvements to the Wetherby Railway Path		
24.010	To consider a quote of £450 for a website redesign		
24.011	To review and appoint members to Parish Council roles & responsibilities		
24.012	To review the governance documents		
i.	Standing Orders		
ii.	Financial Regulations		
iii.	Code of Conduct		
24.013	Highways		
i.	To consider proposed locations for the siting of village entry gateways		
ii.	To receive any updates on highways improvements		
24.014	Cycle Path		
i.	To receive an update on cycle path sponsorship (Cllr Aspland)		
24.015	To receive an update from the Village Hall (Cllr Wake)		
24.016	Correspondence and future issues		
i.	Matters arising from the minutes of the 4 March 2024 meeting		
ii.	To consider correspondence received by the Clerk since the last meeting		
iii.	To receive minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.		
24.017	To confirm the date of the next meeting		