

Walton Parish Council

Summons to the meeting of Walton Parish Council to be held on Monday 4 July 2022 at 7.30pm,
Walton Village Hall.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL

Prior to the first item there will be a public session for parishioners to address the Council. If possible please contact the Clerk before the meeting if you wish to make a representation.

AGENDA

1. To receive & approve apologies for absence.
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
3. To accept the minutes of the Meeting of the Parish Council held on 9 May 2022 as a true and correct record.
4. To receive the Vice-Chair's signature on the Declaration of Acceptance of Office.
5. Matters arising from the minutes of the Meeting.
6. Police Matters: to consider the most recent Crime Information.
7. To consider correspondence received by the Clerk since the last meeting and to agree further action where necessary.
8. Financial Matters
 - a. To receive and approve the Internal Auditor's report 2021-22.
 - b. To note the period for Exercise of Public Rights to inspect the financial accounts as Mon 13 June - Fri 22 July 2022. Between these dates, any person interested has the right to inspect and make copies of the AGAR and the accounting records for the financial year to which it relates.
 - c. Income and Expenditure to 30 June 2022 including Bank Reconciliation.
 - d. Income & expenditure forecast to 31st March 2022.
 - e. Payments for approval since last PC meeting:
 - i. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 27584 dated 4 June 2021. £8.33 + £1.67 VAT. Tot £10.
 - ii. Richard Dorsey. To carry out internal audit for full financial year 2021/22 as agreed. Total £110.00.
 - iii. Time Assured Ltd. Inv-22161. St Peter's Clock repair: Bevel gear set dismantled, cleaned & reassembled. Set up clock mechanism & left in good working order. £100 + £20 VAT. Tot £120.00.
 - iv. H. Buck Inst Inks reimbursement – Hewlett Packard Instant Inks DD by credit card for Office Jet 4650 Printer: May-June 22: £9.99 per month. £8.32 + £1.67 VAT x 2. Tot £19.98.
 - v. H. Buck reimbursement. ICO (Information Commissioner's Office) Renewal confirmation ICO: 00010025985 end date 3 July 2023. Data Protection Fee 2022-23. £40.00.
 - f. Approval for Clerk salary and expenses May-June 2022 (circulated).
 - g. Approval for HMRC payment: Tax on Clerk's salary May-June 2022 (circulated).
 - h. To note that HMRC Employer Payment Booklet (bank giro credit payslips) for 2022-23 has not arrived. As a result Cheque Nos 100961 & 100962 dated 9 May 2022 have been cancelled and HMRC PAYE payments for March & April (£92.00) have been made on-line by Cllr Taylor.

- i. To approve that future HMRC PAYE payments can be made on-line by Cllr Taylor.
9. Traffic update incl. traffic calming measures (Cllr Clark).
10. St Peter's Clock repair & to consider an ongoing maintenance programme.
11. Cycle track update & routine inspections (Cllr Aspland).
12. Review of Platinum Jubilee Celebrations (Cllr Wake).
13. Annual review of Risk Register/Management Document 2022.
14. Review of GDPR Data Information Audit 2022.
15. Village Hall Development (Cllr Wake).
16. Planning matters.
 - a. Application 22/02840/FU/NE For: Erection of fourteen new dwellings and associated landscaping works. Site At: Land West of Spring Lane/Walton Cricket Pitch Walton. Comments letter dated 31 May 2022 sent to Planning.
 - b. Application 22/03577/FU/NE For: Construction of a Garden Centre (Use Class E) including car parking; new access; adventure and outdoor play areas; associated landscaping works Site At: Land At Thorp Arch Retail Park Thorp Arch Estate Wetherby Grid Ref: 444857446337. The application site is not within Walton's official Parish boundary. An extension to the comments deadline (14 June) has been requested by Thorp Arch Parish Council.
 - c. Application 22/03015/FU/NE For: Erection of Farm shop with cafe with associated car parking and landscaping Site At: Land East Of Smiddy Hill Walton Wetherby Grid Ref: 444557447596. Comments letter dated 16 June 2022 sent to Planning.
 - d. Application 22/03566/FU/NE For: Detached outbuilding forming garage with office over Site At: Walton House Hall Park Road Walton Grid Ref: 444401447792. No Comments.
 - e. Application 22/03640/FU/NE For: New canopy to front Site At: Laurel House Farm Hall Park Road Walton Grid Ref: 444400447839. No Objections from Cllrs Aspland & Sharp.
 - f. Application Number: 22/04326/TR For: T1 Horse Chestnut - Crown lift to approximately 5m and crown thin by 25%. Site At: Walton House Hall Park Road Walton. No Objections from Cllr Aspland.
17. To consider minor items and to notify the Clerk of items for inclusion on the agenda of the next meeting.
18. Date of next meeting Monday 5 September 2022, 7.30pm in the Village Hall.

Summons issued by Walton Parish Clerk/RFO

H Buck

secretary@walton-pc.gov.uk