

Walton Parish Council

The next meeting of the Parish Council will be held on Monday 11 May 2020 at 7.30pm, by remote access
If any members of the public wish to submit any questions please email the Clerk and they will be dealt with in the meeting.

AGENDA

1. To consider an addendum to the Standing Orders using the YLCA template to allow meetings to be held remotely using video conferencing software and that the May meeting and subsequent meetings operate under the revised Standing Orders until such time as restrictions are lifted.
2. Apologies for absence.
3. To disclose or draw attention to any disclosable pecuniary interests.
4. To consider the decision to cancel this year's Annual Parish Meeting.
5. To consider deferring the Annual Meeting of the Parish Council until the next Annual Meeting of the Council (May 2021) OR until such time as the council may determine.
6. To consider that the current appointments of Chair and Vice Chair continue until the next Annual Meeting of the Council (May 2021) OR until such time as the council may determine. Similarly, that current councillor roles continue until the next Annual Meeting of the Council (May 2021) OR until such time as the council may determine.
7. To accept the minutes of the Meeting of the Parish Council held on 2 March 2020 as a true and correct record.
8. Matters arising from the PC minutes.
9. Police Matters: to consider the most recent Crime Report.
10. Financial Matters
 - a. Approval of the 2019/20 Annual Governance Statement (AGAR 2019/20 Part 2). Chair to sign.
 - b. Approval of Accounting Statements 2019/20. Chair to sign.
 - c. Approval of Certificate of Exemption – AGAR 2019/20 Part 2. Chair to sign.
 - d. Approval of Parish Council Accounts: Income & Expenditure Statement 1 April 2019 - 31 March 2020.
 - e. Approval of Bank Reconciliation Statement as at 31 March 2020.
 - f. To approve Andrew Ellis as Internal Auditor for 2019-20.
 - g. To note that for Parish Councils, The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 extend the statutory audit deadlines for 2019-20.
 - h. Approval of Bank Reconciliation 1-30 April 2020.
 - i. Payments for approval since last PC meeting:
 - i. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 17338 dated 5 March 2020. £10.
 - ii. YLCA Annual Membership 1 April 2019 - 31 March 2021. £122.00.
 - iii. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 17697 dated 5 April 2020. £10.
 - iv. Inca (Europe) Ltd. 1 year Domain Name Registration renewal (17.2.2020 – 16.2.2022); Annual basic domain hosting for the above domain; Annual DNS service for above domain; Annual email service for the above domain. £130.80.
 - v. H Buck Inst Inks reimbursement – Hewlett Packard Instant Inks Direct Debit by credit card for Office Jet 4650 Printer: Mar 20, Apr 20: 2 months at £7.99 per month. £15.98.

- vi. Came & Co Insurance, 3-yr fixed agreement. Premium due for the period 1 June 2020 - 31 May 2021: £414.09.
 - j. Approval for HMRC payment: Tax on Clerk's salary March-April 2020 (circulated).
 - k. Approval for Clerk salary and expenses March-April 2020 (circulated).
11. Village Hall update (Cllr Wake).
 12. To consider minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.
 13. Date of next meeting: Monday 6 July 2020, 7.30pm.
Contact the Clerk at secretary@walton-pc.gov.uk

Note

The next meeting of the Parish Council is on **Monday 11th May 2020**. In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this will be held remotely using video conferencing software. If you would like to ask a question or have any issues that you would like to have discussed, please email the Clerk at secretary@walton-pc.gov.uk

Annual Parish Meeting

The Local Government Act 1972 Part III requires that an Annual Parish Meeting takes place between 1st March and 1st June each year.

To ensure the safety and well-being of residents, the Parish Council has taken the decision to cancel this year's Annual Parish Meeting.