



Information available from Walton Parish Council under the model publication scheme

Walton Parish Council provides the following information in order to meet their commitments under the model publication scheme. This information is available unless:

- it does not hold the information;
- the information is exempt under one of the FOIA exemptions or Environmental Information Regulations exceptions, or its release is prohibited by another statute;
- the information is readily and publicly available from an external website; such information may have been provided by the public authority or on its behalf;
- the information is archived, out of date or otherwise inaccessible; or,
- it would be impractical or resource-intensive to prepare the material for routine release.

Published Information	How the information can be obtained	Cost
Class1 - Who we are and what we do		
Organisational information, structures, locations and contacts		
Who's who on the Council	PC Website/LCC Website	
Councillor Responsibilities	PC Website	
Contact details for Parish Clerk and Council members	PC Website/LCC Website	
Class 2 – What we spend and how we spend it		
Financial information relating to income & expenditure and financial audit		
Annual return form and report by auditor	PC Website	
Budget & Precept Information	PC Website	
Standing Orders and Financial Regulations	PC Website	

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Grants given and received	PC Website	
Councillors' expenses	PC Website	
Class 3 – What our priorities are and how we are doing		
Strategies and plans		
Neighbourhood Plan	PC Website	
Annual Report - Parish Meetings	PC Website	
Class 4 – How we make decisions	PC Website	
Parish Council Meetings Dates	PC Website/PC Noticeboard	
Agendas of Parish Council meetings	PC Website/PC Noticeboard	
Minutes of Parish Council meetings	PC Website/PC Noticeboard	
Reports presented to council meetings as Appendices to Minutes (This will exclude information that is properly regarded as private to the meeting)	PC Website	
Responses to planning applications	PC Website	
Class 5 – Our policies and procedures		
Current written protocols, policies and procedures		
Procedural Standing Orders Financial Regulations Code of Conduct ICO Model Publication Scheme Transparency Code Information Data Protection Policies Records Management Policy Privacy Policy & Notices Complaints Procedure	PC Website or by request from the Clerk	
Class 6 – Lists and Registers		
Currently maintained lists and registers only		
Asset register	PC Website	
Register of members' interests	LCC Website	
Class 7 – The services we offer		
Information produced for the public		
Newsletter	Circulation list (by request)	

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Other information of general interest	PC Website/PC Noticeboard	
Additional Information		
Insurance Information	PC Website	

Contact details:

Clerk/RFO, Walton Parish Council.
secretary@walton-pc.gov.uk

SCHEDULE OF CHARGES

There is currently no charge to provide the information listed above.