

WALTON PARISH COUNCIL MEETING

Minutes of the Meeting of Walton Parish Council held on Monday 2 March 2020 at 7.30pm in the Village Hall, Walton

Present- Councillors David Aspland (Chair), Brodie Clark CBE (Vice Chair), Stephen Sharp, Edward Simpson, David Taylor

Also in Attendance Helena Buck (Clerk)
Brian Eldred (Village Hall Chair & PC Comms Group)
Ward Cllr Linda Richards

1. **Apologies for absence.** Cllrs Prudhoe, Wake. Ward Cllr Norma Harrington.
2. **Declarations of any pecuniary interests.** None.
3. **Minutes of the Parish Council Meeting held on 6 January 2020.**
It was **resolved** that the minutes of the Parish Council Meeting held on 6 January 2020 be accepted and approved as a true record, **agreed by all**.
4. **Matters arising from the minutes.**
Cllr Clark had attended the PACT (Police and Communities Together) meeting on 7 January (Appendix 1). Topics covered included speeding traffic, door sellers (hawkers), and a request to provide more informative Police Reports.
5. **Police Matters: to consider the Crime Report and determine appropriate action.**
Walton area Jan-Feb 2020 crimes noted: 1 residential burglary, 1 business burglary, 1 nuisance call to commercial premises.
6. **To consider correspondence received by the Clerk since the last meeting and to agree further action where necessary.** A list of official correspondence received since the last meeting had been circulated and the contents noted.
7. **Overview of Projects and Agreed Plans (Cllr Prudhoe).**
Cllr Prudhoe had provided a progress report (Appendix 2).
Further discussion below:
 - a. **History Board.** Cllr Taylor - installation was due to take place on 13 March.
 - b. **Paths. Circular Path:** Cllr Clark reported that progress was on hold pending contact with family members in South Africa.
 - c. **Tree & Bench at top of Smiddy Hill.** A tree was considered viable at this location, however, due to traffic/safety concerns an alternative bench location would be sought at the village meeting.
 - d. **Traffic/Highways.** It was considered that the quality of road resurfacing at the junction of Smiddy Hill/Main Street was not satisfactory.
Action: Cllr Clark to follow this up with Highways.
The PC supported 'speed gun' deployment to monitor speeding traffic through the village, subject to the views of the village.
 - e. **Wetherby Transport Group.** Next meeting scheduled for 19 February.
8. **Financial Matters.**
The following accounts were presented for approval:
 - a. Income and Expenditure to 27 February 2020 including Bank Reconciliation.
 - b. Income and Expenditure forecast to 31st March 2020:
Cllr Taylor presented a detailed account of I&E forecast to 31st March 2020 which showed projected carry-forward reserves of £10,983 as at 31 March 2020.

- c. Payments for approval since last PC meeting:
 - i. J.E.Simpson & Sons: Annual rent/lease for footpath 2020. £600 (£500 + £100 VAT).
 - ii. PC Crew GoCardless: Maintenance Contract Payment 30 for QuickBooks Inv. 16559 5Jan 2020. £10.
 - iii. Border Signs & Graphics: Inv. 14173, A1 Timber Lectern with panel to artwork supplied, installation & carriage costs. £1506.00.
 - iv. PC Crew GoCardless: Maintenance Contract Payment 31 for QuickBooks Inv. 16950 5Feb 2020. £10.
 - v. Public Works Loan Board: Loan Payment by Direct Debit Due 16 March 2020: PWLB Ref - 315 08892. Payment by DD. £771.57.
 - vi. H Buck Inst Inks reimbursement – Hewlett Packard Instant Inks Direct Debit by credit card for Office Jet 4650 Printer: Jan 20, Feb 20: 2 months at £7.99 per month. £15.98.
 - vii. Contribution to Causeway Magazine, Period 1 April 2020 -31 March 2021. £95.00.
- d. Retrospective approval for the following payment (authorised Cllr Aspland):
 - i. Brodie Clark: picture framing for NP award: Clockquirks Gallery Wetherby: £75.00.
- e. Approval for HMRC payment: Tax on Clerk's salary Jan - Feb 2020 (circulated).
- f. Approval for Clerk salary and expenses Jan - Feb 2020 (circulated).

9. Walton Village Update Meeting (Cllr Clark).

Cllr Clark had circulated suggestions for a Community Update Meeting planned for 25 April. Purpose - to actively connect with the village, inform residents of progress during the year, invite new proposals and give a series of presentations on current projects (Appendix 2).

It was agreed to approve final programme, fund two presentations at c. £60, fund the cost of refreshments at c. £50, and for Cllr Clark to follow up with colleagues to ensure the programme would be delivered, including pre-advertising. Proposed Cllr Aspland, seconded Cllr Taylor.

10. Cycle Track incl. maintenance (Cllr Aspland).

Cycle track required a defective post fixing, Cllr Simpson to investigate.

On behalf of the PC, Cllr Aspland thanked the Fox & Hounds Pub for sponsoring the cycle track. New signage would shortly be added to the boundary fence.

11. Community Working Group Activities (Cllr Prudhoe).

Cllr Prudhoe had circulated details of the next village work day planned for 7 March (Appendix 3). Activities included litter picking, pushing back verge growth along the cycle path and installing new bus shelter guttering.

12. Village Hall.

The Chair of the Village Hall Committee (BE) presented a VH update.

The new on-line booking system was progressing well but more volunteers were needed to help operate the system.

A summer party was planned.

Plans for a proposed VH extension to include WCs, a disabled facility, comfort area, baby-changing facilities and access to indoor storage were discussed. Cllr Aspland suggested that a feasibility study including consideration of potential funding sources was required.

Action: BE to progress.

13. To bring to the attention of Walton PC the UK emergency tree plan.

The UK emergency tree plan had been circulated. Cllr Aspland suggested that a member of Walton Green Group could be approached to give a presentation on green issues and sustainability at the planned Village Update Meeting.

Action: Clerk to progress.

14. Highways issues.

Road surface improvements had taken place at the junctions of Main Street/School Lane and Main Street/Smiddy Hill - see Item 7d above. The defective drain cover on Wighill Lane had been repaired. Cllr Clark had written to LCC to complain about the quality of the work at the Smiddy Hill corner, which might still be dangerous to cyclists.

15. Planning matters:

- a. Application 20/00726/FU/NE: Alterations involving single storey rear extension; part conversion and extension to detached garage to form habitable accommodation.
Site: 19 Woodland Drive Thorp Arch Wetherby. Application site is not within Walton official Parish boundary. **No objections.**
- b. Application: 20/01020/FU/NE: Single storey rear extension. Site: Ivy House Farm, Main Street Walton. The PC expressed reservations regarding this planning application.
Action: Cllr Aspland to contact the applicant to discuss.

16. Date of next meeting:

Annual Meeting of the Parish Council: Monday 11 May 2020 at 7.30pm, Walton Village Hall. This will follow the Annual Parish Meeting at 7.00pm.

There being no further business the Chairman declared the meeting closed at 8.55 pm.

Signed.....Chairman

Date.....

Contact the Clerk at secretary@walton-pc.gov.uk

Appendix 1.**Police Meeting, Wetherby, 7th January 2020. Cllr Clark.**

A good meeting attended by Alan Lamb, Norma Harrington and 2 of the regular Ward police team. There were 13 attendees, mostly Parish Council representatives but also some niche interest areas, i.e. Pub Watch. On the meeting – the police took us through the figures that Helena had distributed to us (Parish Councillors) for last night's PC meeting. They then opened up for questions. Areas of discussion included,

- **Speeding traffic.** Much discussion – and the police offered to support *speed gun* deployment where there was evidence of regular and severe speeding. There was also a provision for providing information on traffic flow and speeds by interrogating speeding camera information.
- **Hawkers and ex prisoner door sellers.** If in doubt about legitimacy or feeling under threat, phone 101 or 999. The police promised to circulate an update bulletin to Parish Councils on how to contact the police and, more importantly the criteria for the different approaches (999; 101; on line).
- **I raised** - 1. The *publicity opposed* references in the police print out. The police agreed that the details of the crime would in future be included (but without the names and addresses of the offence or victims, if requested). 2. The importance of providing details of convictions (not just crimes) every month. The police agreed to do this. 3. Car in field. The police would contact environment officials and look for a solution to moving the vehicle. They assured me they would follow it up.
- It was a good meeting, with an agreement that further meetings would occasionally be held in Parish venues. I will ensure that Walton will be included.

Appendix 2.**Village Update Meeting. Cllr Clark.**

At the February Parish Council Meeting we agreed to hold a Village Update Meeting on Saturday 25th April. It would fall two weeks ahead of the Parish Council AGM. The reasons for the meeting,

- We will want to positively demonstrate our wish to have a credible and active connection with the village.
- We will want to account to the village on the activities and progress of the past year – it is essentially their money we spend.
- We will want to explore new ideas, fresh thinking and new proposals, and inform further focus and possible projects.
- We will want to recognise the work of particular individuals and groups.

At Richard's bi monthly meeting, we had some early thoughts on a possible program for an update meeting with the village -

16.00 – Introduction (Brodie) and a *state of the Nation* overview from the Chair (David).

16.15 – A series of presentations on current projects

- **Heritage Boards** (David T and Teresa).
- **Traffic Calming** (Brodie)
- **Paths** (Richard and Brodie)
- **Housing Development** (Stephen)
- **Sustainability Group**

Discussion – what should we do more of? More benches around the village? Sustainability – what can we do? Any new priorities?

Break.

17.30 – **Village Hall update** (Brian and Mark). A key aim – to get volunteers!!

18.00 – **Presentations** (in recognition for contribution). Presented by David A.

Finish with refreshments – coffee/wine/nibbles etc.

Appendix 3.

Project Progress Meeting. 6th February 2020. Cllr Prudhoe.

1. History Board.

RP advised that despite numerous telephone conversations & emails with both Leeds Planning & Highways no response had been made about any concerns about the proposed location of the second Heritage board. It was agreed that the lack of response should be interpreted as 'no objection' and it was agreed that DT should proceed with arranging the installation. DT and RP have now installed two small wooden posts at the top of Smiddy Hill to finalise its location.

2. Paths.

Circular Path. BC to continue to liaise.

Bickerton Path. RP raised the path to Bickerton. Now documented in our neighbourhood plan & on the LC paths network map. RP to contact Leeds ROW to discuss if/what is the next step in formalising this path.

3. Tree & Bench at top of Smiddy Hill by Village Sign

Still no response from highways on this matter.

- Tree considered as viable at this location.
- Bench questionable as it would be costly to provide safe road crossing & pavement on the other side of the road. Would people really want to sit on a bench here?
- Agreed that alternative locations for a village bench should be sought at the village meeting.

4. Traffic / Highways.

Correspondence had been received about the location of the 'gateway' 20mph signs. BC would write to highways to seek confirmation that the location was correct and in line with normal risk assessments for location. Correspondence was also received about the quality of resurfacing of the road surface at the junction of Smiddy Hill & Main Street. BC would write to highways and send pictures.

Correspondence was received about ongoing speeding through the village above 20mph. It was agreed that volunteers would be sought at the village meeting for a 'residents speed gun' group to use already volunteered equipment to try and act as a deterrent.

5. Wetherby Transport Group.

Meeting was scheduled for 19th February.