



**Minutes of the Ordinary Meeting of Walton Parish Council held on Monday 1 July 2024
at 7.30pm at Walton Village Hall.**

Present: Cllrs David Aspland (Chairman), Richard Prudhoe (Vice Chairman), Ed Kilby, Edward Simpson.

Cllr Mark Wake arrived at 19:39.

Apologies: Cllr Stephen Sharp.

In attendance: Deborah Marshall (Clerk to the Parish Council)

Guests: Ward Cllrs Alan Lamb & Norma Harrington.

One member of the public was in attendance.

24.018	Apologies
i.	To receive apologies for absence Apologies had been received from Cllr Sharp.
ii.	To approve any reasons for absence submitted for consideration Resolved: That the apology and reason for absence be accepted.
24.019	To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct. None.
24.020	To accept the minutes of the Annual Meeting of the Parish Council held on 13 May 2024 as a true and accurate record. Resolved: That the minutes of the Annual Parish Council Meeting held on 13 May 2024 be accepted and approved as a true record.
24.021	Police Matters: to consider the most recent crime report The May and June crime reports were circulated prior to the meeting. Reported crimes are at a consistent level with previous months. The next PACT meeting will be on Tuesday 2 nd July at Wetherby Methodist Church.
24.022	Finance
i.	To approve Bank Reconciliation Statement as at 30 June 2024 Resolved: That the Bank Reconciliation to end of June 2024 be approved. Closing bank balances at 30 June 2024 totalled £ 23,431.70.
ii.	To note payments against budget for the current financial year Resolved: That the payments against budget for the financial year 2024-25 be noted.
iii.	To consider the following payments for approval:
	CanDo studio Website Redesign £540.00
iv.	To note payments made since the last meeting
	Deborah Marshall Clerk Salary May & June £380.68
v.	To note receipts since the last meeting
	Lloyd's Bank Savings Interest £7.44
	Resolved: That the above payments be approved and the receipts be noted.

24.023	Planning	
i.	To consider any planning applications received	
a.	20/08547/FU	Land Off Hall Park Road, Walton
	8No. glamping units for holiday use, storage building and ancillary works including a new access road. Appeal against the conditions imposed.	
	Resolved: That the appeal against the conditions be noted and the situation be monitored.	
	Cllr Mark Wake entered the meeting at 19:39	
b.	24/02698/FU	35B Walton Chase, Thorp Arch
	Conversion of existing rear car port to form detached garage; Addition of gates to rear to form two additional parking spaces	
	Resolved: That the Parish Council has no objection to the above application.	
c.	24/02776/FU	Wetherby Railway Path
	Works to improve a 2.5km section of National Cycle Network route 665 including resurfacing, widening to 3m, redesigning access.	
	Resolved: That the Parish Council supports the above application.	
d.	24/03437/FU	Inglenook Hall, Park Road, Walton
	Dormer window to South elevation forming rooms to loft space; new second floor windows to both sides.	
	Resolved: That the Parish Council has no objection to the above application.	
ii.	To receive any other planning updates	
a.	22/03015/FU	Smiddy Hill - Erection of farm shop and cafe with associated car parking and landscaping
	The appeal for the Farm Shop was ruled in favour of the applicant on 14th May. The applicant was in attendance at the meeting and advised the PC that construction should commence in early 2025. Members of the Parish Council raised concerns about the Farm Shop's impact on the sewage system.	
b.	23/03970/FU	Walnut Farm – Erection of six new dwellings
	No new planning application has been submitted for the above site.	
c.	22/02840/FU	Land West Of Spring Lane - Erection of fourteen new dwellings
	Cllr Lamb advised the Parish Council that a decision on this application is due imminently from Leeds Planning.	
24.024	To receive an update on the Parish Council website redesign	
	A link to the staging site had been circulated to all Parish Council members following some minor amendments. All members agreed that the new site is a big improvement and that it should be launched as soon as possible. Cllr Wake requested that the PC use Facebook more proactively to share news about issues and events in the community.	
24.025	Highways	
i.	To receive an update on village entry gateways	
	Four locations have been proposed which have been shared with Leeds Highways. LCC is now checking whether Planning Permission is required. An on-site meeting with Highways has been arranged for 9 th July. The Clerk reported that the quote from Glasdon was c £12,000 for 8 signs, plus an install cost of £5,800 obtained from an independent NRSWA accredited contractor. It was noted that the overall cost would exceed CIL monies available and that 2 locations should be prioritised. It was proposed that LCC be asked if they could provide and install the signs for a reduced cost and that this be discussed at the 9 th July meeting.	
ii.	To consider the Planned Highway Maintenance Programme 2025/26 to 2029/30	
	The report was circulated prior to the meeting. Cllr Lamb advised the PC that a Highways meeting will take place each first Tuesday of the month prior to the PACT meeting and residents are welcome to attend this to raise any Highways concerns. The meeting will be held in a different village each month and publicised in the week before on Social Media.	
	Resolved: That the Planned Highway Maintenance Programme 2025/26 to 2029/30 be noted with no requested changes.	

24.026	To receive an update from the Village Hall
	Cllr Wake provided an update. The hall is now open with just some minor snagging to complete. An open day will take place on Saturday 6 th July. The Mayor of Wetherby will attend for the cutting of the ribbon. Plans for the annual bonfire and Christmas market are now underway. The hall has been approached by new hirers, such as those for weight management and baby massage classes. The VHMC is looking to increase the hall's income through wedding hire and corporate team building days over the coming year.
24.027	To receive any updates on the Cycle Path
	Cllr Simpson said he is still waiting for the contractor to replace the fence where there was a vehicle collision and that a new strip of hedge will be planted in the autumn. The new whips have been planted, but weeds and vegetation are now becoming an issue around the whips and this will need to be managed in the future. It was proposed that the PC consider including funds for the area to be maintained in the 2025-26 budget and precept. Cllr Prudhoe said he was happy to continue to mow a clear strip along the path side for the time being. Cllr Harrington suggested that a request be submitted to the Community Payback Team for them to clear the weeds. It was recommended that no more whips be planted.
24.028	Play Area
i.	To consider a quote for rubber mulch safety matting
	A quote of £6,348.00 was circulated from RTC Safety Surfacing. It was proposed that other types of surfacing be explored due to the cost, lack of urgency and relatively low usage of the park. The Clerk agreed to approach HAGS, the equipment provider for recommendations. Resolved: That the quote be rejected and other surfaces be explored.
ii.	To consider a quote for the annual and operational safety inspections
	The Clerk submitted the quote from HAGS prior to the meeting. It was proposed that one annual inspection would be sufficient at a cost of £100.00. Resolved: That the quote of £100 be approved.
24.029	Correspondence and future issues
i.	Matters arising from the minutes of the 13 May 2024 meeting
	Cllr Simpson advised the PC that a mistake had been made by the solicitors in the registration of the land for the playground and that this was being investigated with a view to it being corrected.
ii.	To consider correspondence received by the Clerk since the last meeting
	The PC had been requested to submit any information about PC owned bins to the LCC Waste Management Team as they are undertaking a bin audit. It was confirmed that the PC does not own or provide any bins.
iii.	To receive minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.
	None.
24.030	To confirm the date of the next meeting
	Resolved: That the next meeting of Walton Parish Council will take place on Monday 2 nd September at 7.30pm at Walton Village Hall.
	With no further business the Chairman declared the meeting closed at 20:50

Signed _____

Date _____