

Walton Parish Council

The Annual Meeting of Walton Parish Council will be held on Monday 11th May 2026 at 7.30pm at Walton Village Hall, School Lane, Walton, LS23 7DW

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL.
Prior to the first item there will be a public session for parishioners to address the Council. If possible, please contact the Clerk before the meeting if you wish to make a representation.

AGENDA

26.001	To elect a Chairman of the Council for the 2026-27 municipal year and to receive the Chair's signature on the Declaration of Acceptance of Office or, if they are not present, to resolve to receive the Declaration at the next ordinary meeting of the Parish Council.
26.002	To elect a Vice-Chairman of the Council for the 2026-27 municipal year
26.003	Apologies
i.	To receive apologies for absence
ii.	To approve any reasons for absence submitted for consideration
26.004	To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
26.005	Public Open Forum
26.006	Ward Councillor Update
26.007	Police Matters: to consider the most recent crime report
26.008	Approval of Minutes
i.	To accept the minutes of the Ordinary Meeting of the Parish Council held on 2 nd March 2026 as a true and accurate record.
26.009	Annual Accounts
i.	To approve Bank Reconciliation Statement as at 31 March 2026
ii.	To consider the Internal Auditor's Report 2025-26
iii.	To approve S1 AGAR 2025-26 Annual Governance Statement
iv.	To approve S2 AGAR 2025-26 Accounting Statements
v.	To approve the AGAR Certificate of Exemption from a limited assurance review (external audit) under S9 of the Local Audit (Smaller Authority) Regs 2015 (the higher of gross income & expenditure for Walton PC was less than £25,000 for the year ending 31.03.2026).
vi.	To confirm the period of the Exercise of Public Rights to inspect the unaudited accounts for year ended 31 March 2026.
vii.	To note that the Parish Council has reviewed the effectiveness of its system of internal financial control during the financial year 2025-26.
viii.	To approve the asset list as at 31 March 2026
ix.	To note the 2025-26 VAT Claim amount of £381.42
26.010	Finance
i.	To approve Bank Reconciliation Statement as at 30 th April 2026

ii.	To note payments against budget for the 2026-27 financial year		
iii.	To consider the following payments for approval:		
	Time Assured Ltd	Annual church clock service	£192.00
	Kompan	March play equipment inspection	£74.52
	YLCA	Annual subscription	£144.00
	Clare Smith	Internal Audit Fee	£85.00
	Deborah Marshall	Clerk Salary May and June	£411.36
	Insurance Company TBC	Annual Insurance	TBC
iv.	To note payments made since the last meeting		
	Deborah Marshall	Clerk Salary February and March	£411.36
	HMRC	PAYE & NI Q4	£154.20
	Lloyd's Bank	Account fee Feb & March 26	£8.50
v.	To note receipts since the last meeting		
	Leeds City Council	2026-27 Precept & LCTS Grant	£8,199.00
	Lloyd's Bank	Savings Interest	£13.53
vii.	To consider a funding request from St Peter's Church for a new handrail and path repairs		
26.011	Administration and Governance		
i.	To consider quotes for the Parish Council's 3-year LTA insurance renewal		
ii.	To review the following policies and governance documents:		
	Standing Orders Financial Regulations Code of Conduct		
iii.	To review and appoint members to Parish Council roles & responsibilities		
26.012	Planning		
i.	To consider any planning applications received		
ii.	To receive an update on the proposed changes to the Leeds training ground at Thorp Arch Grange and provide any comments		
iii.	To receive an update on any open planning applications		
iv.	To receive an update on drainage issues on Hall Park Road		
26.013	Highways		
i.	To receive any updates on highways improvements (Cllr Prudhoe)		
26.014	Playground		
i.	To consider the March play equipment inspection		
26.015	Cycle Path		
i.	To receive any updates on the Cycle Path		
26.016	Village Hall		
i.	To receive an update on the Village Hall		
26.017	Village issues		
i.	To receive an update on litter bins		
26.018	Correspondence and future issues		
i.	Matters arising from the minutes of the 2 nd March 2026 meeting		
ii.	To consider correspondence received by the Clerk since the last meeting		
iii.	To receive minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.		
26.019	To confirm the date of the next meeting		