



Draft Minutes of the Ordinary Meeting of Walton Parish Council held on Monday 3rd March 2025 at 7.30pm at Walton Village Hall.

Present: Cllrs David Aspland (Chairman), Richard Prudhoe (Vice Chairman), Mark Wake, Ed Kilby, Edward Simpson.

Apologies: None

In attendance: Deborah Marshall (Clerk to the Parish Council).

Guests: Ward Cllr Alan Lamb

Two members of the public were in attendance.

24.083	Apologies
i.	To receive apologies for absence
	None. The Parish Council expressed great sadness in the passing of Cllr Stephen Sharp on 20 th February. Stephen had been a dedicated and well respected Councillor for the past 9 years. Condolences have been passed to the family.
ii.	To approve any reasons for absence submitted for consideration
	None
24.084	To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
	None.
24.085	Minutes
i.	To accept the minutes of the Meeting of the Parish Council held on 6 January 2025 as a true and accurate record.
	Resolved: That the minutes of the Ordinary Parish Council Meeting held on 6 th January 2025 be accepted and approved as a true record.
ii.	To accept the minutes of the Extra Ordinary Meeting of the Parish Council held on 23 January 2025 as a true and accurate record.
	Resolved: That the minutes of the Extra Ordinary Parish Council Meeting held on 23rd January 2025 be accepted and approved as a true record.
24.086	Public Open Forum
	Chris Johnson was in attendance to provide an update on the drainage issues in agenda item 24.091.iv. There were no other comments or issues raised by members of the public.
24.087	Ward Councillor Update
	Cllr Lamb encouraged the Parish Council to respond to the Statutory Consultation to introduce car park charges at Wilderness and Station Garden car parks in Wetherby. Comments can be sent to districtcarparks@leeds.gov.uk . It was agreed that the Parish Council would submit an objection. Cllr Aspland requested an update on Wetherby town centre planning applications. Cllr Lamb said there was no update on the construction of the approved petrol filling station on Privas Way. Building work is expected to start on the old Mercure Hotel site this year with the agreement that the care home will be constructed prior to the Lidl supermarket. JD

	Wetherspoon have started work on the old Angel Hotel, but no opening date is known. Cllr Kilby raised a concern regarding a large pothole on Rudgate where a water main has now burst. The pothole was reported to Highways and cones were placed in the hole, but these have since been crushed and it has been noted that a number of vehicles have been damaged. Cllr Lamb said he would follow this up with LCC Highways.		
24.088	Police Matters: to consider the most recent crime report		
	Wetherby saw a 7.01% increase in reports in January. There has been a rise in public order offences – 8 of these are using threatening words and behaviour. There were no residential burglaries reported and only two ASB reports. The next PACT meeting will be on Tuesday 4th March 2025 at the Methodist Church in Wetherby at 6.30pm		
	Resolved: That the report be noted.		
24.089	To review and update Councillor interests		
	Cllrs were asked to review their interests on the LCC website prior to the meeting. It was noted that Cllrs Aspland, Prudhoe and Simpson had updates to make. DPI forms were completed for submission to LCC Electoral Services.		
	Resolved: That new DPI forms for Cllrs Aspland, Prudhoe and Simpson be completed at the end of the meeting and the forms be submitted to LCC.		
24.090	Finance		
i.	To approve Bank Reconciliation Statement as at 28 February 2025		
	Resolved: That the Bank Reconciliation to end of February 2025 be approved. Closing bank balances at 28 February 2025 totalled £18,828.67.		
ii.	To note payments against budget for the current financial year		
	Resolved: That the payments against budget for the financial year 2024-25 be noted.		
iii.	To consider the following payments for approval:		
	Deborah Marshall	Clerk Salary March	£199.11
	Deborah Marshall	Expenses	£73.00
	JE Simpson	Cycle Track & Playground land rent	£720.00
	PWLB	Cycle Track Loan Repayment	£771.57
	Wetherby Screen Print	Cycle Path Signs	£214.50
iv.	To note payments made since the last meeting		
	Deborah Marshall	Clerk Salary February	£199.11
v.	To note receipts since the last meeting		
	Lloyd's Bank	Savings Interest	£28.66
	TI Security	Cycle Path Sponsorship	£250.00
	Resolved: That the above payments be approved and the receipts be noted.		
24.091	Planning		
i.	To consider any planning applications received		
	25/00796/FU	White House, 7 Wighill Lane	
	Removal of rear chimney; Addition of dormer with windows to rear forming rooms in roof space; Addition of solar panels to front; Erection of a carport to side; Conversion of existing integral garage to habitable room; Amendments to existing front dormer		
	Resolved: That the Parish Council has no objections.		
ii.	To consider plans for changes to the Fox and Hounds pub and provide any feedback		
	The Parish Council members met with the purchaser in February where the proposed plans were presented and discussed. The scheme involves the adaption of an existing outhouse to a holiday let and the construction of 2 x two storey holidays lets at the rear of the car park. Neighbouring residents have been consulted. The Parish Council were of the view that the proposal should be supported as the pub cannot be commercially viable without the holiday lets. It was agreed that the Parish Council would formally review the Planning Application once it had been submitted to LCC Planning.		
iii.	To receive an update on any open planning applications		

	<p>24/03505/FU – Walnut Farm, Main Street There has been no further correspondence from the developer. Cllr Aspland said he would make contact.</p> <p>22/03015/FU – Smiddy Hill Farm Shop David Rawlings attended the meeting. There are no further updates following the Extra Ordinary meeting on 23rd January.</p> <p>22/02840/FU – Springs Lane Development The Conditions are currently being worked through and work is expected to start in May.</p> <p>Resolved: That the updates be noted.</p>
iv.	<p>To receive an update on drainage issues on Hall Park Road Chris Johnson provided an update. The Drainage Group were due to hold a meeting with Yorkshire Water (YW) in February but circumstances had meant the meeting had not gone ahead. This was not the fault of YW. Concerns still exist regarding the proposed glamping site on Hall Park Road. A report had been undertaken by SigmaSys as an expert witness on behalf of the Drainage Group. The report concludes that any additional discharges caused by new development will also increase the risk, frequency and volume of further foul sewage flooding downstream of Hall Park Road. It has been recommended that this report be submitted to LCC Planning and YW. Cllr Kilby also reported that there a sewage spill in the field to the east of School Lane. Cllr Kilby obtained the what3words location and this will be reported to YW. The importance of reporting any sewage leaks to YW was restated and it was agreed that residents would be provided with details of where and how to report them in the village newsletter.</p> <p>Resolved: That the update be noted.</p>
24.092	Administration & Governance
i.	<p>To receive an update on Parish Council email migration Inca has advised the PC that its email hosting will be moved to a new platform with mailbox sizes 10x larger at no extra cost. To do this, all passwords will need to be reset with instructions sent on how to set a new password. The Councillors agreed for their personal email addresses to be passed to Inca so that the instructions can be sent.</p>
ii.	<p>To receive an update on the Clerk’s email address The Clerk reported that the new Clerk@email is now active and will come into use following the migration to the new platform. All emails sent to secretary@ following the migration will be forwarded to the Clerk@ email address and the recipient will receive an automated message asking them to use the Clerk@ email address for any future correspondence.</p> <p>Resolved: That the update and email migration be welcomed.</p>
24.093	Highways
i.	<p>To receive an update on the gateway sign installation The new ‘Welcome to Walton’ signs will be mounted on the existing brick gateways at the 15th March village workday. Cllr Kilby said he would provide the tools to do this. Cllr Prudhoe reported that work by LCC Highways to install a fence on the corner verge of School Lane should be completed this month.</p> <p>Resolved: That the update be welcomed</p>
24.094	To receive an update from the Village Hall
	<p>Cllr Wake provided a verbal report. The new radiators have been fitted and just need to be connected to the remote thermostat. The Infrared ceiling heaters will remain in place. The Hall is receiving a lot of very positive reviews and children’s party and wedding bookings are increasing. A soundbar will be installed and the VHMC is currently looking at repointing the exterior of the hall and making some roof improvements. Grant funding is being explored for the potential install of exterior CCTV on the car park.</p> <p>Resolved: That the update be welcomed</p>

24.095	Cycle Path
i.	To receive an update on Cycle Path sponsorships
	The Clerk confirmed that The Innocent Pet Company, Hartlaw, Wharfedale Property Management and TI Security had all now renewed their sponsorships for the next 3 years. The new signs will be mounted at the volunteer work day.
	Resolved: That the update be welcomed
24.096	Play Area
i	To consider the exclusion of dogs from the play area and revised signage
	Cllr Wake reported complaints regarding dogs running loose around the playground. It was considered whether the dogs on a lead policy should be rescinded to be replaced with a no dogs policy. It was agreed that the playground was not an appropriate area for dogs.
	Resolved: That a no dogs rule be applied and the current signage updated.
24.097	Correspondence and future issues
i.	Matters arising from the minutes of the 6th and 23rd January meetings
	None. Cllr Aspland advised that the PC of the passing of Gabrielle Childe, a long standing and much admired resident of Walton Parish. The Parish Council wishes to offer its condolences to her family and friends.
ii.	To consider correspondence received by the Clerk since the last meeting
	The correspondence was circulated prior to the meeting.
	Resolved: That the correspondence list be noted.
iii.	To receive minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.
	None.
24.098	To confirm the date of the next meeting
	Resolved: The Annual Parish Meeting and Annual Parish Council meeting will take place on Thursday 1 st May 2025 at 7pm at Walton Village Hall.
	With no further business the Chairman declared the meeting closed at 20:31